

FAQS FOR HEALTH AND SAFETY ADVISORS

1. This won't cover a fraction of the costs of my advisory services, how can this be beneficial to businesses and me?

The subsidy is a small contribution towards the costs. We suggest you use it as an opportunity to promote yourself. It is a good excuse to call your clients within the residential construction sector and see if it is something which interests them.

2. Once I've found a business who are keen to proceed, what should they do next?

We recommend your clients check the information on the ACC website for the subsidy in the first instance. To apply, they will need to log in to MyACC for Business and complete the eligibility check. The business will need to send ACC copies of receipts and reports relating to your work to be reimbursed.

3. How do I get more information on this?

More information about the subsidy is available on the ACC website, <https://www.acc.co.nz/for-business/workplace-health-safety/accessing-health-and-safety-advisory-services-residential-construction/>. The HASANZ website will also have some subsidy information also.

4. Can I put the content on my website and circulate it widely throughout my network?

Please do, we want as many people to hear about this as we can.

5. How can I become a HASANZ registered professional? What is the process?

Please email HASANZ at register@hasanz.org.nz

6. I've got some questions I want to ask someone. Who do I contact?

If your questions relate to general business about this subsidy, please contact ACC safety@acc.co.nz. If you are a H&S professional and you have specific questions or feedback regarding the subsidy, please email HASANZ on register@hasanz.org.nz

FAQS – FOR BUSINESSES

1. What is ACC trying to achieve with this subsidy?

The aim of the subsidy is to help improve workplace Health and Safety (H&S) performance for small and medium sized businesses in high risk and high claim sectors. This subsidy supports small to medium businesses to access professional H&S advice.

2. What can businesses expect to achieve with the amount of money provided?

The purpose of this subsidy is to give small and medium sized manufacturing businesses a hand and help them accessing qualified H&S advice as they often don't have the capability in-house. The subsidy is intended to help with the first or next step in the journey of improving H&S performance. It is not intended to absorb all the costs associated with H&S.

3. Who is HASANZ? What is their role?

HASANZ is a not-for-profit organisation, a representative body for workplace health and safety professions in New Zealand. The role of HASANZ is to set and lift the professional standards of workplace health and safety practitioners, improving the access to quality advice for business.

4. What is the HASANZ Register?

The HASANZ register is a national, online register of verified workplace health and safety professionals. It is a one stop shop for businesses to find reliable, quality health and safety advice and services across all sectors. To join the HASANZ register, H&S practitioners must meet stringent registration standards and criteria.

5. Why can only HASANZ Registered professionals help?

We want to ensure that customers are receiving reliable and quality H&S advice and advisors that are listed on the HASANZ register have had to meet strict criteria and high standards.

6. How can I find a HASANZ-registered professional?

You can find a suitable registered advisor, with experience in your sector, from the online HASANZ Register <https://register.hasanz.org.nz/>

7. What does a HASANZ registered professional cost?

The cost to engage a HASANZ-registered H&S advisor varies per advisor or service contracted. Indicative costs are approximately \$100-\$200 per hour. We recommend you check with your advisor their costs and service offered, prior to contracting their services.

8. What can I use the subsidy for?

The types of services the subsidy can be used for are:

1. Action Plan - responds to the question: *what are we going to do to have better health and safety in this workplace?*

An action plan is a documented list of objectives, activities, tasks, timelines, responsibilities, and other information that outlines how a H&S gap will be addressed or the overall H&S of a workplace improved.

2. Improvement activity - responds to the question: *what has the health and safety consultant helped us to implement to improve the health and safety of our workplace?*

An improvement activity are the actions and/or tasks that have been implemented to address a gap or improve the overall health and safety of a workplace.

The action plan or improvement activity must be in the areas of working in and around vehicles, including moving plant, and/or falls from heights.

9. How do I find out more?

More information about the subsidy is available on the ACC website, <https://www.acc.co.nz/for-business/workplace-health-safety/accessing-health-and-safety-advisory-services-residential-construction/>

10. Who can apply?

This subsidy is available for small to medium sized businesses (approx.6 to 99 employees) in the residential construction sector, including the following sub-sectors;

- residential building construction
- land development
- site preparation
- building structure services
- building installation services
- building completion services
- other construction services.

11. Are there criteria for what the subsidy can be used for?

Yes, the subsidy is only available to engage the services from a HASANZ-registered advisor to develop an Action Plan and/or to help implement an Improvement Activity in the areas of working in and around vehicles, including moving plant, and/or falls from heights.

12. I've just recently undertaken a health and safety action plan, will you back pay it?

The subsidy is only available from 10th of July 2020. If you already have an action plan you may want to engage a H&S advisor to help implement an improvement activity which the subsidy is available for.

13. What if my business is eligible but I can't find the right person on the HASANZ Register? Can I use someone who is not on the Register?

No, a condition of the subsidy is that the H&S advisor must be listed on the HASANZ Register.