

HASANZ SCHOLARSHIP APPLICATION FORM

General category

- Read each question carefully and ensure you answer all of the questions. If there isn't enough room on the page, attaching the answer as a separate piece of paper is fine, however, please keep your personal statement to a maximum of one page.
- Don't skip questions that you think don't apply to you – if you can't answer a question, please specify why.
- Double check that you have attached all of the information we have asked for.
- Make sure you understand the terms and conditions and, if unsure, contact HASANZ for further information or clarification, please email scholarships@hasanz.org.nz

Personal information	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr
Full name	
Date of birth	
Home address	
Postal address (if different from above)	
Phone number	(Landline) (Mobile)
Email	
Residency status (please tick)	<input type="checkbox"/> New Zealand Citizen <input type="checkbox"/> Permanent Resident
Education history e.g., details of higher education: dates, institution(s), subject(s), diploma(s), degree(s)	
Experience e.g., details of experience and training over the last 5 years in occupational health and safety	

<p>Professional memberships e.g., NZ Safety Council</p>	
<p>Previous employment e.g., list of relevant work experience within the health and safety sector</p>	
<p>Personal statement e.g., describe your career goals and general interests (maximum 1 page)</p>	
<p>What are some qualities and skills you think a leader in health and safety must develop/display?</p>	

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Course details

What course(s) are you seeking funding for? Please list the institution, course name and course dates	
Have you been accepted into the course(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What qualifications will you gain?	
What is the duration of the course(s)?	
Do you intend to study part-time or full-time?	<input type="checkbox"/> Part-time <input type="checkbox"/> Full-time Expected completion date:
Course fees (breakdown per year)	
Other costs (please itemise) e.g., course-related costs, text books, travel expenses	
Are there any prerequisites for the course(s) that you do not have?	

<p>If yes, what are they and how do you propose to address them?</p>	
<p>Why have you chosen the course(s)? Please provide an answer that clarifies if:</p> <ol style="list-style-type: none"> 1. You have considered other courses/qualifications 2. You have considered if the course(s) are good value for money 	
<p>What do you intend to do with this qualification?</p>	

Referees

Referee 1

Name	
Address	
Phone number	
Email	
Relationship	

Referee 2

Name	
Address	
Phone number	
Email	
Relationship	

Declaration

I declare that I have:

(please tick)

- read and understood the terms and conditions
- given true, correct and complete information
- no criminal convictions and am not currently awaiting the hearing of any criminal charges against me, either in New Zealand or overseas
- not been declared bankrupt or currently awaiting the hearing of bankruptcy
- not received any other support or funding for the course(s) as outlined above (other than fees-free study under the New Zealand government scheme, or a student loan provided by Studylink)

I agree that, if successful I will:

(please tick)

- complete the course of study
- implement what I have learnt
- share the knowledge or skills I have gained with others in the industry or region
- notify HASANZ of any change in circumstances that impact my ability to complete the course(s)

Full name	
Signature	
Date	

Checklist

Please ensure you have included all the supporting documentation

- Proof of identity e.g. drivers licence, passport
- Proof of residency (required if NZ passport is not supplied)
- CV
- Copy of academic transcript

Privacy statement

We are collecting the above information from you to process your scholarship application. We will use this information to assess your suitability to receive the scholarship in terms of your capability for and commitment to a career in health and safety, your wider contribution to the field to date and in the future, and your suitability to represent HASANZ as a scholarship recipient. All fields are required to be completed, if you choose not to enter all details requested, we may be unable to process your application.

Besides our staff, we will share this information with an external panel in order to select participants for our scholarship programme. From time to time we may also share your information with our contractors, such as external advisors. If you are successful, we may use your information to promote the scholarship and HASANZ, and for statistics and reporting.

We keep your information safe by storing it in secure files and only allowing certain people to access it.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at scholarships@hasanz.org.nz

HASANZ Scholarship terms & conditions

- To be eligible for a HASANZ Scholarship the applicant must:
 - Be a New Zealand Citizen or a New Zealand Permanent Resident
 - Not receive any other support or funding (other than fees-free study under the New Zealand government scheme or a student loan provided by Studylink) for the course they are applying for through the HASANZ scholarship programme.
 - Complete the application form and provide all supporting documentation
- The successful applicant will engage in a scholarship contract with HASANZ and these terms and conditions form part of that contract
- In the first year of study, payment of \$5000 will be made to the student's nominated bank account on receipt by HASANZ of course acceptance notification from the provider. It is the student's responsibility to forward the course acceptance notification to scholarships@hasanz.org.nz.
- Payment for the second and any subsequent years of study will be dependent on the successful completion of the previous year to the standard specified in writing by HASANZ prior to the commencement of the course. Academic results are required to be provided to HASANZ before any additional payments will be made.
- Financial assistance for funded courses leading to academic or other similar qualifications will be repayable in the following circumstances and in accordance with the following sliding scale of repayment:
 - Where the student withdraws from the course of study within one month of the commencement of the course or commit a material breach of the Student Terms as outlined below and in the contract – 100% of the financial assistance will be repayable
 - Where, in any other circumstances, I am unable to complete my studies – 70% of the financial assistance will be repayable
- The successful applicant agrees to the below 'Student' terms:
 - Maintain a **minimum**¹ grade
 - Complete the course within the agreed **timeframe**² of being awarded the scholarship
 - Complete all assignments and take or make up all tests
 - Behave according to the education provider's code of conduct. Any infractions may result in loss of the scholarship.
 - Inform HASANZ immediately if he/she discontinues study or changes the course of study
 - Participate in a mentoring programme and other activities specified by HASANZ
 - Attend a field day arranged by HASANZ
 - Consent to the use of their name and photo to be used in publicity and communication
 - Consent to HASANZ retaining personal information on file and the use of personal information for statistics and reporting and to promote the scholarship
 - Provide six monthly reports – content to be advised by HASANZ
 - Provide an end of study report – content to be advised by HASANZ
- The scholarship is not transferrable, and the money granted shall only be used for its intended purpose of supporting the student to successfully complete the course named in their scholarship application form. Where there are course fees to be paid, the scholarship is to go towards those fees. Where there are no course fees to be paid but the Student is still enrolled in the course (i.e., fees-free scheme), the scholarship money is to be used for course-related costs and reasonable, genuine living costs.

HASANZ Scholarship frequently asked questions

What happens after you've sent in the application form?

We'll acknowledge your application by email and contact you if we need further information.

How is your application assessed?

Our selection panel will process and review your application. We take the following factors into consideration when choosing recipients:

- Education history
- Work experience
- Personal statement
- Leadership examples
- Intended course of study
- Why you have chosen the course of study
- What you intend to do with your qualification

Your application will then be scored and the top results will undergo referee checks and be selected for an interview with the panel.

Who makes up the selection panel?

The panel is made up of the HASANZ Executive Director and a selection of people with relevant experience relating to the health and safety sector.

What is the HASANZ Scholarship application process?

Step	Action	Process
1	Applications received	Applicants apply by submitting application to scholarships@hasanz.org.nz Email acknowledgement on receipt of application
2	Screening check	Applications are reviewed and screened for eligibility e.g. Completed application form, NZ citizen or permanent resident. Correspondence sent to those who have not made it past this point.
3	Review & scoring	Applications are reviewed and scored based on the application criteria by members of the Panel.
4	Referee check	Referee questionnaires are sent out or carried out by phone and attached to application
5	Shortlist	Applications are shortlisted for interview based on score and referee check. Applicants notified by phone if they have been successful and interview time booked
6	Interview	Applicants are interviewed, and successful applicants chosen
7	Contract	Successful applicants are notified by phone and sent scholarship contract. All other applicants are notified.